

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
AZGEO WORK GROUP**

DRAFT

A public meeting of the Arizona Geographic Information Council was convened August 3, 2020 at 10:33 AM via WebEx. Present at the meeting were the following members or designees of the AGIC AZGeo Work Group:

Table 1: Work Group Voting Members

Member	Agency/Company	In Attendance
Ryan Johnson, Chair	AZ State Land Department	Yes, phone
Jim Meyer, Vice-Chair	AZ Dept of Transportation	Yes, phone
Patrick Whiteford, Secretary	AZ Dept of Transportation	Yes, phone
Robert Davis	Quiet Creek	Yes, phone
Kasey Green	AZ State Land Department	Yes, phone
Jenna Leveille	AZ State Land Department	Yes, phone
Ayan Mitra	ASU	Yes, phone
Rudy Stricklan	Mapping Automation, LLC	No, with notice
Howard Ward	Terra Systems SW	Yes, phone

Table 2: Public At-Large

Name	Agency/Company	In Attendance
Gerardo Armendariz	USDA ARS	Yes
Kevin Blake	Yavapai County	Yes
Sage Donaldson	AZ Dept of Transportation	Yes
Wolfgang Grunberg	AZ DFFM	Yes
Bo Guo	Gistic	Yes
Steve Hossack	Maricopa County	Yes
Jason Howard	MAG	Yes
Shea Lemar	ASU	Yes
Eric Shreve	AZ DEMA	Yes
James Stilwell	Maricopa County Sherrieff	Yes
Steve Whitney	Pima County	Yes

- I. **Call to order:** Meeting was called to order at 10:33 am; Introductions were made by the committee; around the table and on the phone, ensuring attendance list was managed and quorum established.

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- II. **Approval of Prior Meeting Minutes:** July meeting minutes were distributed prior to the meeting. Members were provided an opportunity to make corrections. A motion to approve the prior meeting minutes was made by Robert Davis and seconded by James Meyer. All approved. Motion passed unanimously.
- III. **AZGeo Launch Discussion:** Ryan Johnson reported that the new AZGeo Data Hub has been live for a little more than a month. There have been no major issues and he personally has been able to utilize data for mapping and analysis without difficulty. He requested feedback from the group on their experiences. Overall, the user experience has been positive. Shea noted that there has been a searching issue and the esri Hub team is enhancing metadata capabilities in response. The backend migration is being finalized and AZGeo users from the previous platform are being contacted. The development team is working on adding additional Open Data sites.
- IV. **AZGeo Technical Committee Structure Discussion:** Ryan reviewed a proposed structure for the AZGeo Advisory Committee recommendation to the Council and requested feedback from the group.

Proposed Representatives (voting):

- ASLD
- Council Chair
- Council Vice-Chair
- Representative from Data Committee
- Representative from Outreach Committee

Proposed additional (non-voting) required participants (SME):

- AZGeo Curator
- AZGeo Developer(s)

Proposed Responsibilities

- Reports directly to AGIC Council
- Advises AZGeo Curator on standard management practices
- Develops AZGeo Strategic Plan and any necessary AZGeo policies
- Solicits and responds to user feedback
- Annually surveys AZGeo users for desired enhancements and functionality
- Coordinates with ASLD to maintain sustainable AZGeo funding

The committee wondered and was concerned about why the structure for this group would be different from other AGIC groups. Jenna and Ryan explained

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that the group would still be open to anyone interested. Input and discussion would be the same, voting members would be different because of the purpose of the group. There will times when making decisions is time sensitive. It is advantageous to have a small number of voting members to meet quorum easily. The proposed representatives would change each year for the Council and potentially could for the other seats as well. Jenna also reiterated that the structure would have to be approved by the Council and it can change if approved and not effective. After discussion the group felt that it would work to try it and suggested that technical be taken out of the name; AZGeo Advisory Committee. A justification paragraph was recommended for the presentation to the Council.

- V. **AZGeo Workgroup Sunset Discussion:** Ryan led the group in a discussion on the next steps for this workgroup. Jenna suggested that this group evolve into an AZGeo user group, helping drive education, outreach, and platform enhancements. Will discuss and consider sunset prior to the November Council meeting.
- VI. **AZGeo Council Report and Recommendations:** The group recommended the report include a live demo, migration status, Advisory Committee formation and the anticipated sunset of the workgroup. Ryan will report for the workgroup to the Council.
- VII. **Information or Topics for Future Meetings:** Next meeting is scheduled for September 7, 2020. This is Labor Day. The group agreed to meet Sept 14th at 10:30am.
- Council Report/Committee formation update
 - AZGIV Migration
 - AZGeo User Group
- VIII. **Call to the Public:** None
- IX. **Adjourn:** 11:20 am